



# Trainee profile

## Support for the Standardisation and Research

### Unit

Ref: ST 6/26

The Executive Secretariat of the International Olive Council (IOC) is offering a paid traineeship for a young university graduate. The preferred start date is October 2026 and the initial duration is three months, with the possibility of extension. This is a unique opportunity for the trainee to work in a multi-cultural, multi-lingual and multi-ethnic environment and to put into practice what they have learned throughout their studies.

As an intergovernmental commodity organisation and international forum for olive producing countries, the IOC carries out numerous activities to contribute to the advancement of world olive growing.

The profile and tasks of the potential trainee are described below:

#### Profile and prerequisites CANDIDATES MUST:

- Be a citizen of one of the Member countries of the IOC<sup>1</sup>;
- Have a university degree (minimum three years) preferably in science.
- Proficiency in English or French (minimum level B2) and at least one other official language of the Organisation<sup>2</sup>
- Excellent command of IT tools (Microsoft Office Suite at user level: Word, Excel, Power point, Outlook; Adobe, etc.).
- Enthusiastic, responsible and able to work effectively in a team.
- Be in good health.

#### IT WILL BE CONSIDERED AN ADDITIONAL ASSET:

- Knowledge in the field of olive oil.
- Knowledge in the field of standardisation.
- Proficiency in other IOC official languages, especially Spanish.

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<sup>1</sup> The list of IOC member countries can be found [here](#).

<sup>2</sup> The official languages of the International Olive Council are Arabic, English, French, Italian and Spanish.



- Preferably under 30 years old.
- Having good communication skills.

## Tasks

Under the supervision of the Head of the Standardisation and Research Unit, the trainee will:

- Provide logistical support for expert meetings, training courses, and events (invitations, document printing, travel arrangements).
- Assist in activities related to sensory and physico-chemical training, meetings, reference materials, and proficiency testing.
  - Help prepare, label, and organise shipments of samples.
  - Support the Mario Solinas Quality Award, including sample preparation, document verification, and award ceremony logistics.
  - Assist in updating databases and revising the IOC website section related to the Unit.
  - Provide general administrative and practical support as needed.

## Duration of traineeship

Three months (with the possibility of extension). The programmed start date is 1<sup>st</sup> October 2026.

## Deadline for applications

25 September at 23.59 (Madrid time) (deadline for the reception of applications and relevant documentation by email).

Candidates must submit the application form (attached) along with the following mandatory documents:

- Application form
- CV
- Diplomas
- Proof of experience
- Language certificates
- Motivation letter
- Medical certificate

Please note that incomplete applications will not be considered.



## Reference document

The rules governing the official traineeship scheme of the IOC can be found on the IOC website.

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