



# SPECIFICATIONS

Tender CO / 2026- 19

Subject: Procurement of a company for the provision of a subscription service to a digital platform for the harmonisation of IOC virgin olive oil (VOO) tasting panels, including technical support services.



# 1. Introduction

The [International Olive Council](#) (hereinafter IOC) is an international, intergovernmental organisation with legal personality and headquarters in Madrid, created in 1959 under the auspices of the United Nations, governed by the International Agreement on Olive Oil and Table Olives 2015 and whose relations with Spain are regulated by the Headquarters Agreement between the Kingdom of Spain and the IOC signed on 28 November 2019.

The IOC has an Executive Secretariat (hereinafter ES) located in Madrid (Spain) responsible for administering the International Agreement on Olive Oil and Table Olives.

It is entrusted with the following activities in the field of standardisation and research:

To continue cooperation activities in the field of physical-chemical and sensory analysis in order to improve knowledge of the composition and quality characteristics of olive products, with a view to establishing international standards that allow for:

- Fair international trade;
- The protection of consumer rights;
- The prevention of fraudulent practices;
- Facilitate the study and implementation of measures aimed at harmonising national and international legislation relating in particular to the marketing of olive oil and table olives;
- Promoting the harmonisation of criteria for defining geographical indications granted by members with a view to their protection at international level;
- Laying the foundations for international cooperation to prevent and, where necessary, combat any fraudulent practices in the international trade of all edible olive products, establishing close links of collaboration with representatives of the various stakeholders in the olive sector.

Within the IOC ES, the [Standardisation and Research \(SR\) Unit](#) is responsible for coordinating a series of activities aimed at training and harmonising virgin olive oil (VOO) tasting panels from member and non-member countries participating in the IOC annual recognition tests.

To this end, the Unit organises each year a three-day harmonisation workshop for IOC-recognised panels, involving approximately 180 VOO tasting panels.

In addition, it provides certified reference samples and materials to support the training and harmonisation activities of VOO tasting panels.

Among other activities, the Unit also organises each year two editions of the IOC Mario Solinas Quality Award in both hemispheres (Northern and Southern), recognising excellence in extra virgin olive oils.



The IOC also grants its institutional patronage to national extra virgin olive oil competitions and organoleptic assessment courses organised by the competent authorities of countries, provided that they comply with the rules established by the IOC.

The IOC standards, methods and guides may be consulted through [this link](#).

## 2. Purpose of the contract

The purpose of these Specifications is to establish the technical requirements forming the basis for the tender procedure for the procurement of a subscription to a cloud-based service provided by the successful tenderer, enabling the management, processing, analysis and presentation of data derived from the sensory evaluation activities carried out by VOO tasting panels.

This platform constitutes a key element in the development of a digital strategy aimed at harmonising results among IOC-recognised tasting panels.

The IT platform offered under the service covered by this tender shall comply with the organoleptic assessment method COI/T.20/Doc. No. 15.

Through this service, tasters shall be able to evaluate the VOO samples proposed by the panel leader using touch devices (tablets or computers), by means of virtual VOO tasting profile sheets adapted to document COI/T.20/Doc. No. 15.

It is recommended to consult standard COI/T.20/Doc. No. 17 for further details.

The platform shall also facilitate the management of tasting panels by panel leaders and the implementation of internal quality control methods, both for individual tasters (between 8 and 12 per test) and for the panel itself, in accordance with the guidelines for internal quality control for sensory analysis laboratories set out in COI/T.20/Doc. No. 17.

This platform shall also be adapted to the profile sheet of each edition of the IOC [Mario Solinas Quality Award](#) for both hemispheres (Northern and Southern), as set out in the competition rules, in order to perform immediately the calculations required on the basis of the evaluations carried out by the members of the jury.

This IT platform shall also be used during [tasting courses and competitions](#) patronaged by the IOC and organised by the competent authorities of countries, in accordance with the rules governing such competitions and courses.

The objectives sought through the service covered by this tender are as follows:

- Structured management of VOO tasting panels;
- Organisation of training sessions on the use of the platform for VOO tasting panels;
- Comprehensive management of VOO tasting panels, including samples, tasters and tasting sessions;



- Full management of sensory evaluation cycles;
- Facilitation of internal quality control for panels, thereby improving their accuracy and precision;
- Verification of the performance of tasters and tasting panels;
- Integration of a digital strategy aimed at harmonising results among VOO tasting panels;
- Reliable and secure data collection;
- Integration of panel databases into the platform;
- Provision of dedicated cloud-based solutions designed for use by tasting panels;
- Application of the IOC standard in force;
- Analysis of results;
- Full traceability of operations;
- Management of reference materials;
- Preparation of technical reports in accordance with the formats used in IOC harmonisation workshops and recognition tests;
- Maintenance of an effective level of dialogue, communication and exchange with the Executive Secretariat in order to ensure optimal coordination of joint activities;
- Provision of technical assistance in connection with interventions carried out through the platform;
- Maintenance of the IT platform during the activities referred to in the tender specifications and whenever necessary;
- Provision of support to the ES, according to previously established needs, and to panel leaders using the platform during working hours, in English or Spanish.

### **3. Participation in the tender**

This tender is open to any legal entity that accepts these conditions in their entirety, has the capacity to act, meets the technical and economic solvency requirements, can demonstrate its economic, financial and technical or professional capacity, and has no liability in relation to the IOC ES.

Furthermore, its corporate purpose or activity must be directly related to the subject matter of the contract, and it must have a corporate structure with sufficient human resources and equipment to perform the contract.

#### **3.1 Joint tenders**

In the case of a joint tender, the tenderer must clearly define the structure of the tender:

##### **3.1.1 An existing consortium**

The tender is submitted by service providers who have already formed a consortium as a separate legal entity with its own statutes and/or operating rules and independent technical and financial capacity, as well as defined contributions from the service



providers. The consortium will be the entity that assumes technical and financial responsibility for the contract.

### **3.1.2 Intention to form a consortium**

The tender is submitted by service providers who have not yet formed a consortium as a separate legal entity but intend to do so in accordance with point 3.1.1 above if their joint tender is accepted. In this case, the tenderer must provide documentation on its legal nature and a preliminary version of the planned statutes. It must also provide a clear description of how the consortium will operate and the various technical and financial contributions of each service provider.

## **3.2. Subcontracting**

Tenders submitted by service providers who do not wish to form a consortium as a separate legal entity shall be submitted in the form of subcontracting, in which case one of the service providers shall assume full responsibility for the tender. That service provider ("main contractor") shall sign a contract in its name with the other companies or natural persons, who shall therefore be considered subcontractors of the "main contractor".

All service providers acting as subcontractors must provide a signed statement recognising the service provider acting as the main contractor. The proportion (%) of the contract allocated to the main contractor and to each of the subcontractors must also be indicated.

### **3.2.1. Tasks to be performed by the selected tenderer**

The selected tenderer shall be responsible for carrying out the following tasks:

- Making available an IT platform for the management and harmonisation of tasting panels, with a view to improving the functioning of the VOO tasting panels participating in the IOC recognition tests;
- Updating and maintaining the platform in accordance with the specific requirements of the IOC.

### **3.2.2. Technical requirements, professional qualifications and conditions**

Natural or legal persons, Spanish or foreign, who have full capacity to act, are not subject to any prohibition on contracting, and can prove their economic, financial and technical or professional solvency may take part in the tendering procedure.

Legal persons may only be awarded contracts whose services fall within the scope of their purposes, objectives or activities as set out in their statutes or founding rules.



Proposals may also be submitted by temporary associations of entrepreneurs formed for this purpose, without the need to formalise them in a public deed until the contract has been awarded in their favour. Businesses that participate in temporary associations shall be jointly and severally liable and must appoint a single representative or agent for the association with sufficient powers to exercise the rights and fulfil the obligations arising from the contract until its termination, without prejudice to the existence of joint powers that may be granted for collections and payments of significant amounts.

The contractor must provide the services and benefits offered, and in any case, those detailed in these specifications.

The contractor must provide certifications, approvals, authorisations and, in general, all documentation required by current legislation.

The contractor must take all necessary actions or activities to comply with applicable legislation in force.

The contractor must provide, at their own expense, the means and resources necessary to carry out the services and benefits offered.

The contractor shall be liable for any damage to persons, property or third parties resulting from the actions carried out in the performance of the service; therefore, they must have an insurance policy covering any incident that may occur in the performance of the aforementioned service.

The contractor shall be responsible for the technical quality of the work carried out and the services provided, as well as for the consequences for the IOC or third parties of any omissions, errors, inappropriate methods or incorrect conclusions in the performance of the contract. The contractor shall be obliged to provide, for the performance of the services covered by the contract, the necessary technical and business resources for the proper performance of those services, as well as to achieve optimal service quality.

The contractor shall have the technical resources necessary for the proper performance of the contract and to maintain the level of service required in each case. These resources shall depend exclusively on the contractor.

The ES may update the contract and its annexes when necessary for technological reasons.



### **3.3. Technical requirements of the platform**

#### **3.3.1. General requirements**

The service shall provide access to an IT platform which must:

- Be developed as a web application hosted by the successful tenderer;
- Be easy to manage and administer, particularly with regard to the creation, modification and deletion of VOO tasting panels and the management of user roles and access rights;
- Be accessible to all heads of IOC-recognised VOO tasting panels through a unique user account and secure password;
- Ensure secure communications through HTTPS using SSL/TLS encryption;
- Have a user interface available in Spanish, English, French and Italian;
- Be adaptable to amendments to IOC standards and regulations;
- Allow immediate access to results. Results must be easily exportable to other IT tools such as Microsoft Excel or equivalent software.

#### **3.4. Platform support service**

A number of hours shall be included in order to ensure the implementation of all activities.

##### **3.4.1. Support during the harmonisation workshop for IOC-recognised VOO tasting panels**

- Participate in the harmonisation workshop for IOC-recognised VOO tasting panels organised annually by the ES over a period of three days and provide technical assistance to participants before and during the workshop;
- Communicate to the heads of the participating panels — approximately 180 persons — the instructions and user manual for the IT platform and provide them with access to the platform;
- Validation of samples and tasting sessions;
- Respond to and provide technical assistance to participating panels regarding all queries related to the IT platform during the workshop;
- Comprehensive management during the harmonisation workshop, including management of samples, tasters and tasting sessions;



- Internal quality control of VOO tasting panels;
- Deliver a presentation on the first day of the harmonisation workshop regarding the use of the IT platform, which is of significant value to participating panels;
- Submit a detailed report following the harmonisation workshop for IOC-recognised panels. This report shall reflect the workshop results and assess the degree of harmonisation among participating panels during the workshop, based on the procedures established by the IOC to ensure consistency among VOO tasting panels through: standardised spreadsheets, methodological guidelines, certified reference materials, evaluation of common samples in the framework of the intercomparison test for IOC accreditation, application of the normalised error ( $E_n$ ) and maximum normalised error ( $E_{nmax}$ ), comparison of results among panels in accordance with the current documents COI/T.20/Doc. No. 14 and No. 17, and the robust coefficient of variation ( $C_{VR}$ );
- Carry out harmonisation and technical competence studies of tasting panels in accordance with methods COI/T.20/Doc. No. 15 and COI/T.20/Doc. No. 14, and draft a report on the results;
- Classification of olive oil samples in accordance with the IOC standard in force;
- Evaluation of participating panels following the workshop; the panel leader shall receive a notification assessing the panel's level of harmonisation in relation to the other participating panels. This assessment shall be carried out using the robust coefficient of variation ( $C_{VR}$ ) of all panels participating in the workshop;
- Monitoring of the evolution of harmonisation among tasting panels and comparative study of the results from the various editions of the harmonisation workshop for IOC-recognised panels.

### 3.4.2. Support for the use of the platform during VOO tasting panel sessions

- Provide IOC-recognised VOO tasting panels with access to the platform during routine tasting sessions throughout the year (365 days<sup>1</sup>), involving approximately 180<sup>2</sup> persons;
- Management, evaluation and classification of oil samples in accordance with the current version of method COI/T.20/Doc. No. 15;

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<sup>1</sup> The IOC annual recognition period runs from 1 December of each year until 30 November of the following year. The ES shall send the list of recognised panels to the successful tenderer each year.

<sup>2</sup> For indicative purposes, it should be noted that in 2025, 141 panels participated in each test from the following countries: Algeria, Argentina, Australia, Brazil, Chile, China, Croatia, Cyprus, Egypt, France, Germany, Greece, Iran (Islamic Republic of), Israel, Italy, Japan, Jordan, Latvia, Libya, Morocco, the Netherlands, Palestine, Peru, Poland, Portugal, Saudi Arabia, Slovenia, South Africa, Spain, Switzerland, Tunisia, Türkiye, the United States of America and Uruguay.



- Comprehensive management of tasting panels, including samples, tasters and tasting sessions;
- Management of profile sheets, including authentication of profile sheets by tasters through handwritten signatures;
- Verification of the performance of each taster in accordance with the current version of document COI/T.20/Doc. No. 14;
- Verification and validation of evaluations by the panel leader;
- Validation of the tasting day:
  - o Verification of the daily performance of the panel using the normalised error  $E_n$  (COI/T.20/Doc. No. 14 and COI/T.20/Doc. No. 17) on the control samples used (duplicates or reference materials);
  - o Validation by the panel leader of the tasting sessions conducted during the day on the basis of the normalised error  $E_n$  or the maximum normalised error  $E_{nmax}$ ;
- Technical assistance to VOO tasting panels;
- Submission of a report to the Executive Secretariat following the activity.

### 3.4.3. Support for the IOC Mario Solinas Quality Award

- Provide members of the international jury of each edition of the IOC Mario Solinas Quality Award with access to the platform: two editions per year (Northern Hemisphere and Southern Hemisphere), involving approximately nine jury members;
- The tasting sessions for the Northern Hemisphere Mario Solinas Quality Award last between four and five days, and between two and three days for the Southern Hemisphere edition;
- Evaluation of samples from both editions of the IOC Mario Solinas Quality Award in accordance with the specific profile sheet and rules of each edition, available [here](#)
- Management of tasting sessions;
- Management of profile sheets in accordance with the Mario Solinas Quality Award competition rules;
- Graphical representation of oil descriptions in the form of “spider web” charts;
- Technical assistance during tasting sessions;
- Submission of a report to the ES following the activity;



- Evaluation of jury members following the Mario Solinas Quality Award jury meeting. The ES and the panel leader shall receive a notification assessing the level of “intra-panel” harmonisation among jury members. This assessment shall be carried out using the robust coefficient of variation ( $C_{VR}$ ), based on the values of all jury members.

#### **3.4.4. Support for national extra virgin olive oil competitions organised by competent authorities and patronaged by the IOC**

- Provide selected jury members with access to the platform for IOC-patronaged national extra virgin olive oil competitions, upon request (approximately five competitions per year);
- The number of jury members shall range from 8 to 12 tasters;
- The duration of the tests shall be four to five days for each competition;
- Evaluation of samples in accordance with the specific profile sheet and the general conditions governing the institutional patronage of national competitions, available [here](#)
- Management of tasting sessions;
- Management of profile sheets in accordance with the current version of method COI/T.20/Doc. No 15;
- Graphical representation of oil descriptions in the form of “spider web” charts;
- Technical assistance during tasting sessions;
- Submission of a report to the ES following the activity;
- Evaluation of participants following the competition; the panel leader shall receive a notification assessing the level of “intra-panel” harmonisation in relation to the other participating panels. This assessment shall be carried out using the robust coefficient of variation ( $C_{VR}$ ), based on the values of all jury members.

#### **3.4.5. Support for VOO tasting courses or training activities organised or patronaged by the IOC**

- Provide students and trainers participating in VOO tasting courses organised or patronaged by the IOC with access to the platform, upon request (approximately 10 courses per year involving around 35 participants);
- Each course shall last five days;
- Management, evaluation and classification of oil samples in accordance with the current version of method COI/T.20/Doc. No. 15;



- Management of samples, students and tasting sessions;
- Management of profile sheets in accordance with the current version of method COI/T.20/Doc. No. 15, including authentication of profile sheets by students through handwritten signatures;
- Verification of each taster's results in accordance with the current version of document COI/T.20/Doc. No. 14;
- Verification and validation of evaluations by course trainers;
- Validation of tasting sessions:
  - o Verification of the daily performance of all students using the normalised error  $E_n$  (COI/T.20/Doc. No. 14 and COI/T.20/Doc. N.o 17) on the control samples used (duplicates or reference materials);
  - o Validation by trainers of the tasting sessions organised throughout the day on the basis of the normalised error  $E_n$  or the maximum normalised error  $E_{nmax}$ ;
- Technical assistance during tasting course sessions;
- Submission of a report to the ES following the activity;
- Evaluation of students following completion of the course through a notification. This assessment shall be carried out using the robust coefficient of variation ( $C_{VR}$ ), based on the values of all jury members.

### 3.5. Staff requirements

The successful tenderer shall be required to make available to the IOC the personnel necessary to perform the services covered by these specifications. All activities requiring technical and/or functional support shall be communicated to the successful tenderer 20 days in advance.

Only the hours actually used and previously accepted by the IOC shall be invoiced.

## 4. Data

### 4.1 Ownership of data

All data, metadata, configurations, analysis results, reports and any other information generated, stored or processed in the context of the provision of the service shall remain the exclusive property of the IOC.



The successful tenderer shall act solely as data processor and custodian of the information, without acquiring any ownership, usage, exploitation, transfer or reuse rights over such data, unless expressly authorised in writing by the IOC.

The provider may not use the data for purposes other than the performance of the contract, nor transfer or make them available to third parties, including after the contractual relationship has ended.

## **4.2 Integrity, confidentiality, availability and retention of data**

The successful tenderer shall implement the technical and organisational measures necessary to guarantee at all times:

- The integrity of the data, ensuring their accuracy, consistency and protection against unauthorised or accidental alteration, loss or destruction;
- The confidentiality of the information, through access control, authentication, encryption and traceability mechanisms;
- The availability of the service and the data, guaranteeing access to the information in accordance with the established service levels;
- The retention and preservation of the data, including backup, archiving and incident recovery policies.

### **Retention policy**

All data shall be retained throughout the duration of the contract and may not be deleted or modified without the express authorisation of the IOC.

Backup copies shall be retained for a minimum period of 90 calendar days, unless the IOC establishes a different period.

### **Backups and recovery**

The provider shall perform automatic backups with at least the following frequency:

- Daily incremental backups;
- Weekly full backups.

The provider shall also guarantee the following continuity objectives:

- RPO (Recovery Point Objective): maximum of 24 hours;
- RTO (Recovery Time Objective): maximum of 8 working hours from notification of the incident.



### 4.3 Reversibility and data migration

The successful tenderer shall guarantee, at any time and at no additional cost to the IOC, the full export of all associated data and metadata in open, structured, interoperable and widely used formats (for example CSV, XLSX, XML or JSON), together with the technical documentation necessary for their interpretation and reuse.

#### Scope of the data to be migrated

The migration shall include, at a minimum:

- Historical sensory evaluation results;
- Tasting sheets and scores;
- Panel and taster data;
- Configurations, parameters and master catalogues;
- Reports and statistics;
- Metadata and relational structures necessary to preserve the integrity of the information.

Migration of the results from previous evaluations from the platform currently in use to the new solution shall also be guaranteed.

#### Migration conditions

The migration shall be carried out progressively, securely and in a controlled manner, minimising any interruption to the service and ensuring the integrity, traceability and validation of the transferred data.

#### Assistance at the end of the contract

Upon termination of the contract, the successful tenderer shall provide technical and functional assistance for the extraction, transfer and validation of the data to the infrastructure or platform designated by the IOC.

Such assistance, including the preparation of exports, technical documentation, support and resolution of incidents related to reversibility, shall be included in the contract price and may not generate any additional costs, surcharges or fees for the IOC.

#### Subsequent deletion

Once the IOC has confirmed the correct receipt and integrity of the migrated data, the successful tenderer shall proceed with the secure and certified deletion of all information stored in its systems, unless a legal obligation to retain such data applies. At the request of the IOC, the successful tenderer shall provide a certificate of destruction or secure deletion.



## 5. Documentation

Tenderers must submit their tenders and the required documentation exclusively by electronic means, using the URL specified in the tender notice published on the IOC website (TENDER FORM). This form consists of two separate sections: the first is for providing the entity's identification details (company name, tax identification code, address, city, country, telephone number, etc.), while the second allows the required documents to be attached, exclusively in PDF format.

The documents to be attached must be in one of the five official languages of the IOC<sup>3</sup> and are as follows:

### 5.1 Administrative offer

To submit a tender, the tenderer must complete and sign the IOC Single Document. The ES reserves the right to require tenderers, at any time during the tendering process, to submit the administrative documentation it deems necessary for the proper verification of compliance with the requirements. In any case, the contractor shall be required to submit all the required administrative documents prior to signing the contract.

To this end, the tender form shall include a template of the IOC Single Document, available for download.

**Only the contractor shall be required to submit the following financial and administrative documentation as a precondition for signing the contract (IT IS NOT NECESSARY TO SUBMIT THIS DOCUMENTATION IN ORDER TO PARTICIPATE IN THE TENDER):**

Tenderer details: tenderer's name/company name; telephone numbers; email address; tax identification number; contact person; cover letter and duly completed annexes.

1. Proof of non-exclusion criteria: the tenderer shall submit the following documents:
  - a) An extract or certificate from the Commercial Registry indicating the company's directors.
  - b) A criminal record certificate for the company and for the director(s) who will sign the contract, where applicable.
  - c) A certificate confirming that the company is up to date with its tax obligations.
  - d) Certificates confirming that the company is up to date with social security

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<sup>3</sup> IOC official languages: Arabic, English, French, Italian and Spanish



contributions.

- e) The exclusion criteria form (as listed in the checklist), duly completed and signed.
- f) The conflict-of-interest form (as listed in the checklist), duly completed and signed.

Note: Criminal record certificates and administrative certificates may be considered recent if they are no more than one year old from the date of issue and are still valid on the date of application to this tender. Administrative documentation, such as articles of association, bank statements, etc., may exceptionally be submitted in any of the other official languages of the International Olive Council (Arabic, Spanish or Italian), in addition to English and French.

2. Proof of the tenderer's economic and financial capacity, provided through the following documents:

- a) A report from financial institutions.
- b) A declaration of the company's/entity's overall turnover for the last three financial years, including the balance sheet and profit and loss account. Alternatively, the company's full annual accounts for the last three financial years, duly filed with the Commercial Registry.
- c) Any other documentation the tenderer may consider appropriate to demonstrate its financial standing, provided that it is deemed sufficient by the International Olive Council.

3. Proof of the tenderer's technical or professional capacity provided through the following:

- a) A list of the services provided in the last three years, similar to that required in the present call for tenders;
- b) Acceptable evidence of experience, such as letters of reference, copies of invoices or certificates clearly indicating the volume of work carried out, the language combination(s) and the person involved. Self-declarations shall not be considered as evidence;
- c) Copies of all diplomas and other qualifications to be taken into account;
- d) Any other documentation the tenderers may consider necessary to demonstrate their technical or professional capacity.

## 5.2 Technical offer

A technical report must be submitted that clearly describes how the service will be



organised, including:

- a) A detailed, clear and complete list of all the services offered.
- b) Proposed action plan, together with the envisaged implementation schedule.
- c) Equipment and staff made available for the execution of the tasks.

Submission of an offer implies acceptance of all the conditions established by the IOC.

### **5.3 Financial offer**

The indicative budget for four years is a total of €350,000, including VAT and other taxes. The different budget items must be detailed.

The price of the tenders must be expressed in euros (in figures and in words), inclusive of VAT and any other taxes. The proposed price shall include all the rights and obligations established in these specifications.

## **6. Reference indices**

- General CPI for Spain (National Institute of Statistics)
- The CPI will be updated in accordance with the latest official publication available at the time of requesting the review.

## **7. Review frequency**

- The review shall be requested once a year, on the contract expiry date.
- The contractor shall submit a request for review with official documentation (index bulletin) and a detailed calculation.
- The IOC ES will verify the request and validate or reject the new value.

## **8. Calendar**

Both parties shall agree in advance, before the beginning of the year, on a work schedule for the periodic activities. Specific non-recurring activities shall be subject to mutual agreement prior to their implementation.



## 9. Control Panel

The main milestones of the process will be monitored electronically using the following CONTROL TABLE

Milestone	Date and time (CET)
Publication of the tender	20/5/2026 14:00
Deadline for receipt of tenders	20/6/2026 23:00
Date of opening of the administrative offer (*)	22/6/2026 10:00
Date of opening of the technical offer	22/6/2026 10:00
Date of opening of the financial offer	29/6/2026 10:00

(\*) Interested tenderers will receive a link to join the opening meeting via videoconference.

## 10. Exclusion criteria

Tenderers will be excluded from participating in an award procedure if they:

- a) Are in insolvency, bankruptcy, or liquidation proceedings, are subject to insolvency or judicial administration, have entered into an arrangement with creditors, have suspended their business activities, are the subject of proceedings relating to any of these matters, or are in any other similar situation arising from a comparable procedure under national law or regulations;
- b) Have been convicted by a final judgment (res judicata) of an offence concerning their professional conduct;
- c) Have been found guilty of grave professional misconduct established by any means which the contracting authority can justify;
- d) Have failed to fulfil their obligations relating to the payment of social security contributions or of taxes of any kind;
- e) Have been convicted by a final judgment (res judicata) for fraud, corruption, participation in a criminal organisation, or any other illegal activity;
- f) In connection with another procurement procedure, have been found guilty of serious and culpable breach of their contractual obligations.



## 11. Selection criteria

These criteria will enable an assessment to be made of whether the tenderer has the technical, professional, financial and economic capacity to perform the contract.

All tenderers must be able to demonstrate that they meet the technical and economic capacity selection criteria.

Proof of both technical and economic capacity will be an essential condition for signing the corresponding contract.

The selection criteria to be applied in this tender are listed below:

### 11.1 Technical capacity

Tenderers shall demonstrate at least three (3) years of proven experience in the design and development of a platform meeting the criteria set out in these specifications (references to similar projects [data collection/analysis platforms], experience in similar projects [international organisations, laboratories, industries, etc.]).

### 11.2 Financial capacity

Sufficient financial capacity to guarantee the continuity of the service over a four-year period.

Tenderers shall be required to demonstrate a minimum level of financial capacity, namely a turnover during the three years preceding the performance of the contract equivalent to 1.5 times the estimated total value of the contract.

## 12. Award criteria

The evaluation of tenders shall be carried out on the sole criterion of the most economically advantageous tender.

The following evaluation formula will be applied:



$$P_i = \left( \frac{P_{min}}{P_i} \right) \times 40$$

Where:

- $P_i$ : score awarded to the financial tender of tenderer  $i$ .
- $P_{min}$ : lowest price offered among all admissible tenders.
- $P_i$ : price offered by tenderer  $i$ .