



Trainee Profile

Support for the Legal Department

Ref.: ST 1/2026

The International Olive Council (IOC) is offering a **four-months paid traineeship** (with the possibility of extension), starting **16 February 2026**, for a recent university graduate. This traineeship provides an opportunity to work in a multicultural, multilingual and multiethnic environment and apply knowledge acquired during academic studies.

Profile and Requirements

- Be a national of an [IOC member country](#);
- Hold a university degree (minimum four years) in law at the time the traineeship begins;
- Proficiency in Spanish and English (minimum level B2);
- Excellent command of IT tools (Microsoft Office Suite at user level: Word, Excel, PowerPoint, Outlook, Adobe, etc.);
- Enthusiastic, responsible and able to work effectively in a team;
- Be in good health.

Assets

- Previous work experience;
- Knowledge of international organisations;
- Proficiency in other IOC official languages¹.

Tasks

Under the supervision of the **Head of the Legal Department** and directly supporting the Executive Director, the trainee will:

- Provide support to the IOC in the review, update and systematisation of the Organisation's regulations;
- Provide support to the IOC in preparing the sessions of the Council of Members;
- Provide occasional support to the External Relations Department if needed.

Traineeship Duration

Four months (with the possibility of extension). The expected start date is **16 February 2026**.

Application Deadline

08 February (midnight, Madrid time): deadline for submission of applications by email.

Candidates must submit the application form along with the following mandatory documents:

- CV
- Diplomas and academic transcript
- Proof of experience (if applicable)
- Language certificates
- Motivation letter

¹ The official languages of the International Olive Council are Arabic, English, French, Italian and Spanish.



Please note that incomplete applications will not be considered.

Reference Document

Provisions regarding the official traineeship programme of the IOC are available on the Organisation's website.

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